



## **Volunteer Opportunity Foodshelf Shopper**

### Position Overview:

Assist the Basic Needs Specialist by walking participants around in the food shelf to shop for his/her food. Assist with stocking food onto shelves and providing general customer service.

### Duties:

1. Check in participants who are scheduled for foodshelf walk-in evening hours; 4:30 pm to 7:00 pm.
2. After Basic Needs Specialist conducts intake assessment with participant, assist the participant in the foodshelf by walking him/her around to shop for food. Amount of food received is based on size of household. Guidelines are posted on each shelf by food categories.
3. Assist in weighing food on scale and maintaining food records by following procedures.
4. Assist with stocking food onto shelves when items are low.
5. Other duties assigned by Basic Needs Specialist.

### Qualifications:

Must be able to safely lift a minimum of 10 pounds. Dependable and prompt. Good interpersonal and communication skills. Able to interact respectfully with persons of other cultures while not necessarily speaking their language. Able to speak Spanish/Hmong/Somali desired but not required.

### Benefits:

- Fill an important role for the Basic Needs Program.
- Help people receive supplemental food.
- Learn about Neighborhood House and food supplement programs.
- Become a part of a caring community of service providers.
- Form dynamic relationships with people from many cultures.

### Time Commitment:

Must be able to commit a minimum of one evening a week for a minimum of 3 months. Days available are Mondays, Tuesdays, Wednesdays, and Thursdays 4:00 pm to 8:00 pm. If you have a special project and/or specific number of hours to fulfill, that can also be arranged with the Basic Needs Manager.

### Program Location:

Neighborhood House at the Wellstone Center  
179 Robie Street East  
St. Paul, MN 55107

### Directions:

Accessible by bus #71 and #68. Take 94 East to Highway 52 South. Exit Cesar Chavez also known as Concord Street and turn right. Turn right on Ada Street. We are on the corner of Ada and Robie Street in the Paul and Sheila Wellstone Center for Community Building.

### Organization Overview:

For more than a century, Neighborhood House has occupied a unique place in St. Paul. Neighborhood House is unique as a settlement house-turned social service agency and community center. Neighborhood House works with immigrants, refugees, and permanent resident families to build stronger communities at the new Wellstone Center for Community Building.

Please join us at Neighborhood House!

Contact:

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or

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